



Working group 6
Rights clearance documentation tool
5th Project meeting, online - 30 November 2021

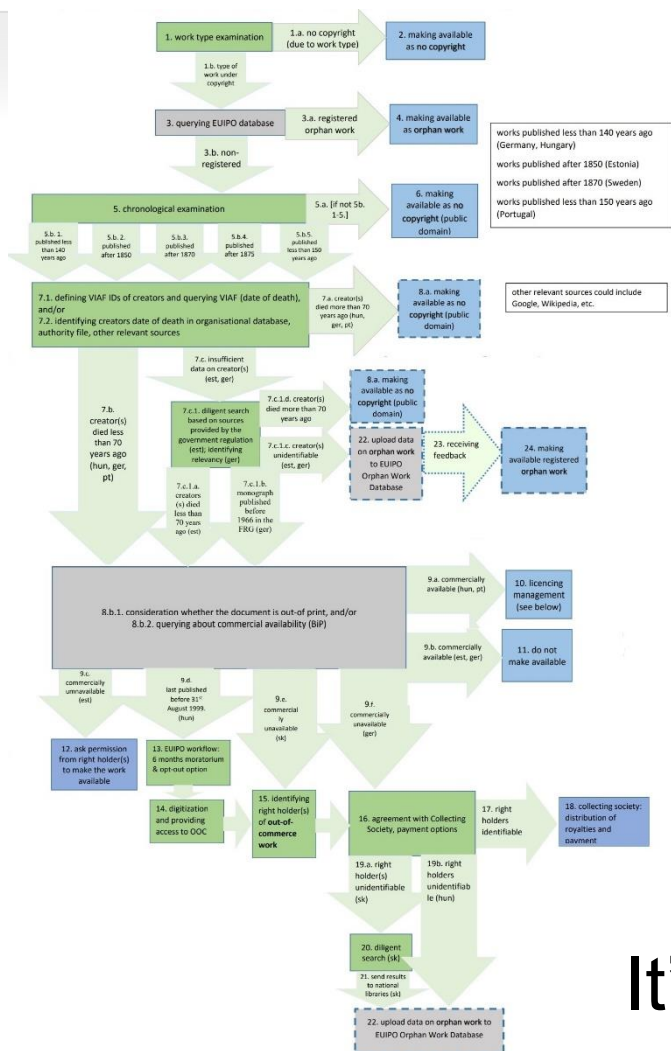


N°	Activity name	Work Package	From (dd/mm/yyyy)	From (dd/mm/yyyy)2	Name of the responsible partner	Project partner
17	Determining requirements of technical infrastructure for appropriate documentation of rights clearance activities	Implementation (cultural activities, publication, studies, research, etc.)	01.11.19	31.12.21	OSZK	ALL (with exception of UT, NUK, EMAU, NCU, VKOL, CVTISR)
18	Identifying requirements of technical infrastructure for legally appropriate documentation of rights clearance activities	Implementation (cultural activities, publication, studies, research, etc.)	01.01.22	30.09.22	OSZK	ALL (with exception of UT, NUK, EMAU, NCU, VKOL, CVTISR)
19	Implementing and testing rights clearance documentation tool	Implementation (cultural activities, publication, studies, research, etc.)	01.10.22	30.04.24	OSZK	ALL (with exception of UT, NUK, EMAU, NCU, VKOL, CVTISR)

Under review

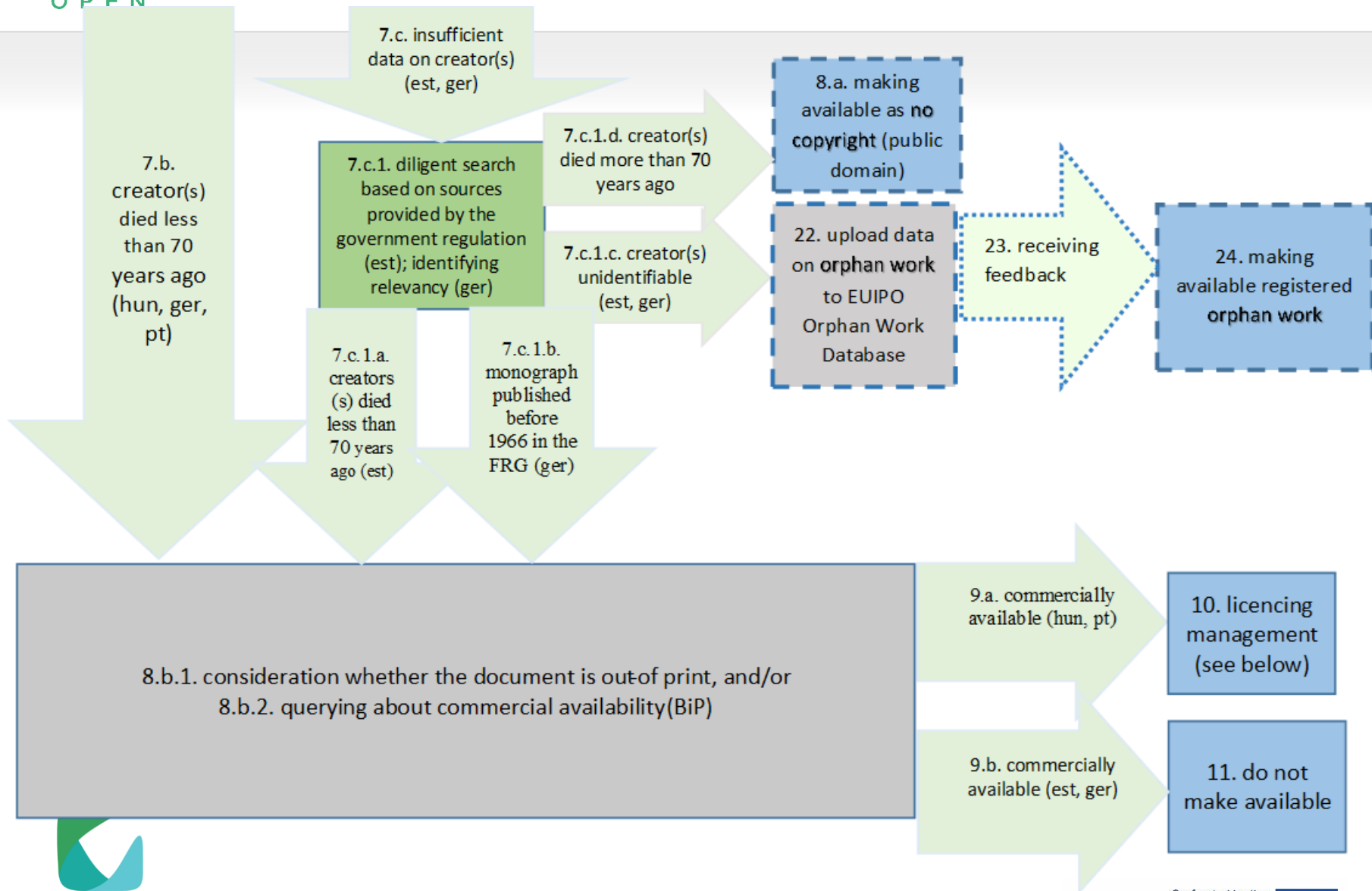


Take a book (or another resource) and take it through the workflow!

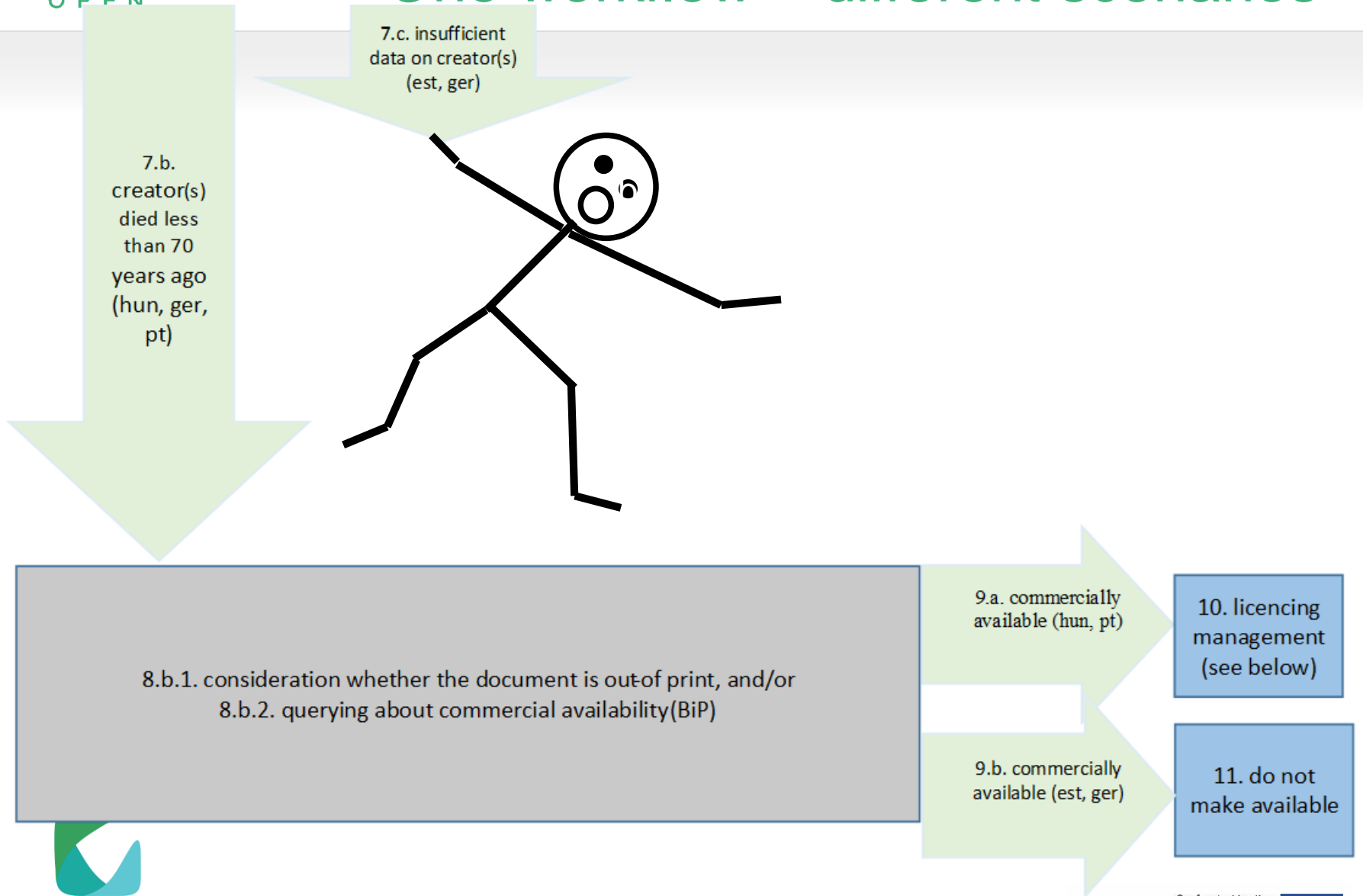


It's an orphan work! You won!

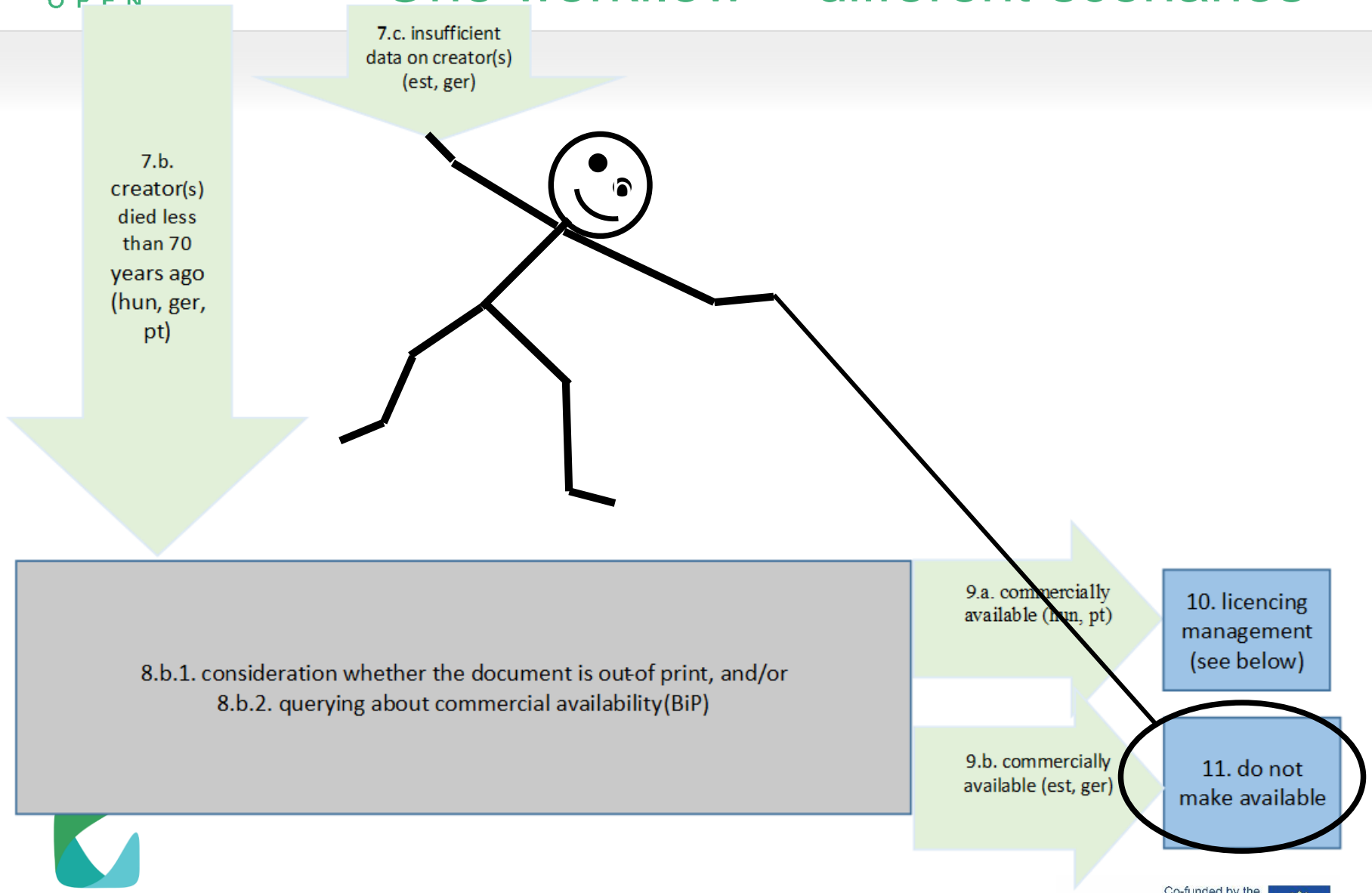




One workflow – different scenarios



One workflow – different scenarios



We can do it in the Lithuanian way ...

- by decision making at each steps of the workflow

Labeling tool

• Have you created what you are going to label?	✗ No.
• Is what you want to label legally considered a work?	✗ Yes
• Are the copyrights to your branded work still valid?	✗ Yes
• Have you taken over the copyright in the item you are marking?	✗ No.
• Is it possible to identify the author or his successor in title?	✗ No.
• Do you represent a memory institution?	
<input type="button" value="Yes"/> <input type="button" value="No."/>	

AND (!) document the process (e.g. resources consulted) → **Rights Clearance Documentation Tool!**

A work of [orphan works](#) may be recognized only by the representatives of authorized memory institutions in accordance with the procedure provided for in legal acts.

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... and as the guys in the UK

- by checking which sources had already been consulted

Documents



[Orphan works diligent search guidance](#)

HTML



[Orphan works licensing scheme diligent search checklist: film, music and sound](#)

ODT, 83.5KB

This file is in an [OpenDocument](#) format



[Orphan works licensing scheme diligent search checklist: literary works](#)

ODT, 74.4KB

This file is in an [OpenDocument](#) format

Related content

Collection

[Orphan works guidance](#)

Brexit

[Check what you need to do](#)



checklist details

Part 1



Sources for <u>all</u> literary works	Checked	Date searched
UK orphan works register		
The provenance of a work (where the work was found)		
General internet searching		
Digitised newspaper archives		
Wills – searching for family members or connections of the author		
Archives		

- A **checklist must be completed for each right holder**. For example, where there are three right holders for the same work, three diligent searches need to be completed.

Right holder	
Title or description of work(s)	
Brief explanation of why this person is thought to be the right holder	
Narrative of the diligent search, including the sources consulted and justification on why others were not	
Date started and completed	Diligent search completed by (name)

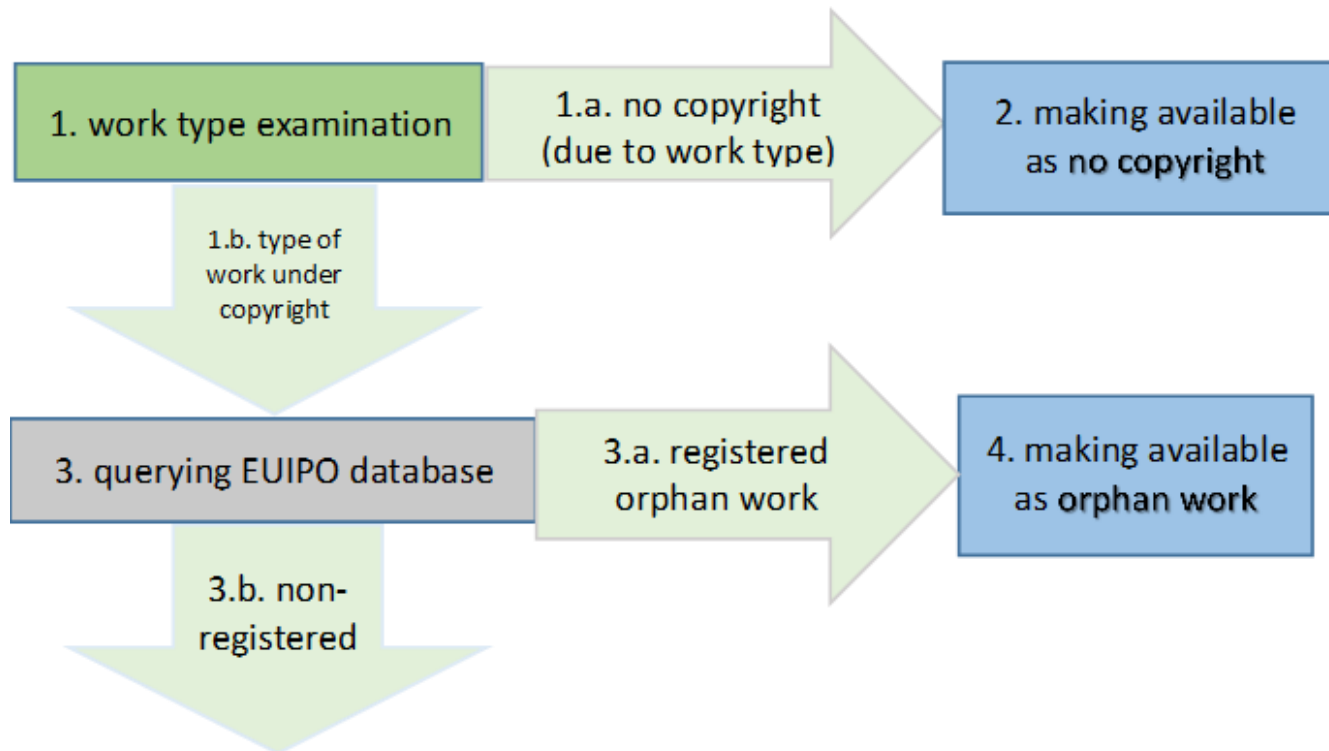
gal Department)		
ed below in relevant sources) –		

shed books

shed books	Checked	Date searched
.)		
of Oxford		
Cambridge University Library		
National Library of Scotland		
National Library of Wales / Llyfrgell Genedlaethol Cymru		
Library of Trinity College, Dublin		



0. First and foremost: identify the item for copyright clearance! Then follow the workflow!



Object of copyright clearance

Identifier of work	http://viaf.org/viaf/1704152200777114400008		
Title (original title)	An artist of the floating world		
creator (1.)	Ishiguro, Kazuo		
type of contribution	author		
year of death	none		
creator (2.)	Toderó Anna		
type of contribution	translator	Other	
year of death	none	Photographer	
identifier of manifestation	ISBN 978-963-405-956-1	Producer	
record identifier	http://nektar.oszk.hu/hu/mar	Programmer	
Title proper	A lebegő világ művésze	Publisher	98
publication place	Budapest	Scenarist	
Publisher	Európa	Screenwriter	
publication date	2018	Sculptor	
call number	MB 273.695	Singer	
		Translator	



Right Clearance Officer (ID)	NSL012		
(start/end) date of right clearance process	25/11/2021-25/11/2021		
work type	literary		
copyright holders (optional)	Ishiguro, Kazuo		
right statement/rights status (result of copyright clearance)	http://rightsstatements.org/vocab/InC/1.0/		
action type (e.g. submitted to Orphan Work Database, agreement between stakeholders)	Message to digital library service about copyright status		
sources exploited	source	checked	Data searched
notes (if applicable)	VIAF	yes	authors
Internal identifier/order ID of the digitisation process	National Authority	yes	authors
reference to digitised images	Union Catalogue	yes	authors
reference to orphan works database (if applicable)	Not relevant		
reference number of EUIPO Out of Commerce works database	Not relevant		
communication with rights collection societies	Not relevant		
reference number of copyright collectives (e.g. VG-Wort) (if applicable)	Not relevant		

data to be registered for each stages

Right Clearance Officer (ID)	if it differs by stages
note on the modification of the record	e.g. “date of death was identified and added to record”
copyright holders (optional)	if it was identified in the specific stage
right statement/rights status (result of copyright clearance)	if it was identified in the specific stage – a possibility to step out from the workflow
action type (e.g. submitted to Orphan Work Database, agreement between stakeholders)	if it was conducted in the specific stage – a possibility to step out from the workflow
sources exploited	
notes (if applicable)	
attachments or link to related files	if they were created in/relevant for the specific stage



Questions? Comments?

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